

The actions delineated below were taken in open session of the EPSB at the November 19, 2001 regular meeting. This information is provided in summary form; an official record of the meeting is available on tape (portions of this meeting are inaudible) in the permanent records of the EPSB, 1024 Capital Center Drive, Suite 225, Frankfort, KY 40601.

**Education Professional Standards Board (EPSB)
Summary Minutes of the Business Meeting
Eastern Kentucky University
Richmond, Kentucky
November 19, 2001**

Members Present:

Doris Barlow
Eugene Binion
Karon Click
Lydia Coffey
Joseph Early
Joy Gray
Arthur Green
Kristin Gregory
Starr Lewis (for Gene Wilhoit)
Terry Poindexter
Penny Robinson
Jack Rose
Tom Stull
Beverly Tomlin
Charles Wade
Mark Wasicsko
Joe Welch

Members Absent:

Minutes

Call to Order

Chair Dr. Joe Early called the meeting to order at 9:00 AM.

Dr. Mark Wasicsko brought greetings on behalf of Eastern Kentucky University (EKU) and welcomed the EPSB and audience to the campus of ECU.

Swearing-In of New Board Members and Recognition of Past Board Members

Ms. Allison Weber, EPSB general counsel, swore in the following new board members: Mr. Tom Stull, a National Board for Professional Teaching Standards (NBPTS)-certified teacher representing middle/secondary teachers, and Mr. Joe Welch, representing school administrators. Mr. Virgil Covington, Jr. and Ms. Lynn Hines, who recently resigned from the board, were recognized for service and dedication to the board.

Approval of Minutes

Motion made by Dr. Wasicsko, seconded by Ms. Penny Robinson to approve the minutes of the September 17, 2001 EPSB meeting.

Vote: 16 Yes
1 Abstain (Ms. Karon Click)

Amend the Agenda

Motion made by Mr. Arthur Green, seconded by Mr. Eugene Binion to amend the meeting agenda, adding Executive Director's Contract under Full Board Action Items following Certification Review & Revocation; Pending Litigation Review.

Vote: Unanimous

Open Speak

No requests were made for Open Speak.

Report of the Executive Director and Staff

Mr. Wendell Cave gave an update on the Title II Report Card. Kentucky was the first state to submit all its data, and the U.S. Department of Education is using Kentucky's report as a model for other states. Although not finalized, the Kentucky Educator Preparation Program (KEPP) Report Card is now available on the web at <http://www.keppreportcard.org>.

Dr. Phillip Rogers gave a status report on the Kyeducators.org web site. Staff is preparing to put the Kentucky Teacher Internship Program (KTIP) training module on line in late spring, and the Kentucky Principal Test will be on line in March. Leadership staff is working with the education cooperatives to ensure that the web site is user-friendly and addresses the needs of the school districts.

Dr. Leib reported that EPSB staff received extraordinary cooperation from school districts in the submission of the Local Educator Assignment Data (LEAD), and that the results of the review currently are being compiled for submission to the board and the Commissioner of Education.

Dr. Leib reviewed with board members the following items:

- 1 a letter from the University of Kentucky outlining concerns regarding the appropriateness of the Principles of Teaching and Learning assessment for students completing a single discipline special education preparation program
- 2 a letter from the Green River Regional Educational Cooperative (GRREC) regarding middle school certification
- 3 Emergency Non-Certified Personnel Program First Quarter July 1 – September 30, 2001 report
- 4 samples of letters that will go to superintendents regarding LEAD reports

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|---|---|
| 5 | letter of thanks to the EPSB from Mr. Bob Hafendorfer |
| 6 | news articles of interest |
| 7 | <i>Kentucky Teacher</i> |
| 8 | the EPSB staff's contribution to the Kentucky Employees |

Charitable Campaign

Report of the Chair

Dr. Early acknowledged the hard work and support of the staff. He also made the following committee appointments: Ms. Jeanette Conner, Ms. Norah Perry, and Mr. Larry Sexton to the Reading Committee, and Ms. Judi Conrad and Ms. Renee Scott to the Accreditation Committee. Dr. Early requested that staff e-mail the deans and chairs for recommendations to serve on the Safety Education Committee.

Full Board Information Item

Middle School Probationary Certificate

The EPSB and staff have been confronted with an increasing number of anecdotes about the difficulty in staffing middle schools and the shortage of certified teachers at this grade level. An analysis of the emergency certificate data confirms that an increasing number of these positions have no qualified applicants. A further analysis of the admission and exit data from the educator preparation programs indicates that the number of students graduating from middle school preparation programs will not meet the demand in the field.

The board discussed at length two proposals:

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|---|--|
| 1 | Issue a new certificate, "Probationary Middle School Certificate," which would allow a teacher holding at least a Statement of Eligibility in another area and a minimum level of content proficiency to receive this certificate to teach at the middle grade level while concurrently completing coursework necessary to full certification. This proposal would function similarly to other probationary certificates offered by the EPSB, including those for special education. |
| 2 | Issue a 7-12 secondary certificate (in lieu of the current 8-12 certificate). |

The board directed staff to contact middle school constituent groups and solicit input on the two proposals in preparation for possibly taking action on this issue at its January 14, 2002 meeting. The board also requested that staff gather statistics on candidates in the pipeline for middle school certification and the number of people that hold a lifetime K-8 or 1-8 certificate.

Full Board Action Item

2002 Legislative Agenda

Motion made by Ms. Click, seconded by Ms. Terry Poindexter to approve 2002 Legislative Agenda with the following amendments:

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|---|--|
| 1 | <i>Re. one-year conditional certificate, change "and" to "and/or" re. PRAXIS and PLT</i> |
|---|--|

- 2 *Re. technical assistance for persons unable to pass PRAXIS and/or PLT, add “in collaboration with a teacher education institution” and EPSB’s authority to promulgate regulations re. standards*
- 3 *Re. completion of appropriate assessments for alternative route candidates, add “Options 1-5”*
- 4 *Delete items re. fingerprinting and rank change programs*

Vote: Unanimous

704 KAR 20:015 & 22, Continuing Education Option, Notices of Intent

Motion made by Dr. Jack Rose, seconded by Dr. Doris Barlow to approve 704 KAR 20:015 and 22, Continuing Education Option, Notices of Intent.

Vote: Unanimous

NBPTS Mentoring Program Applications

Motion made by Dr. Rose, seconded by Mr. Binion to approve the applications of Bowling Green Independent, Fayette County, Glasgow Independent, Jessamine County, Oldham County, Mason County, Monroe County, and Pike County School Districts for the mentoring program utilizing NBPTS-certified teachers.

Vote: 14 Yes
2 Abstain (Ms. Kristen Gregory and Mr. Stull)

Proposed Salary Schedule for Leadership Staff

Motion made by Ms. Lydia Coffey, seconded by Mr. Binion to approve the proposed salary schedule for leadership staff.

Vote: Unanimous

Assessment and Licensure Committee

Action Items

Admission and Certification Requirement Revisions, Notices of Intent, and Policy and Procedure

On behalf of the Assessment & Licensure Committee, motion made to approve the Admission and Certification Requirement Revisions, Notices of Intent, and the Rounding Policy and Procedure

Vote: Unanimous

704 KAR 20:035, Out-of-State Preparation, Notice of Intent

On behalf of the Assessment & Licensure Committee, motion made to approve 704 KAR 20:035, Out-of-State Preparation, Notice of Intent, removing Section 3.

Vote: Unanimous

NOTE: As the Program and Technical Assistance Work Group had completed its agenda, the remainder of the Assessment and Licensure Work Group agenda was heard by a Committee of the Whole.

Waiver Requests

Motion made by Ms. Click, seconded by Ms. Joy Gray to approve the request of Ms. Phoebe Ali to waive 704 KAR 20:060, Extension of regular certification.

Vote: 15 Yes
1 No (Dr. Rose)

Motion made by Dr. Rose, seconded by Mr. Green to approve the request of Mr. Dennis Cornett to waive 704 KAR 20:060, Extension of regular certification.

Vote: Unanimous

Motion made by Dr. Charles Wade, seconded by Ms. Click to approve the request of Ms. Irene Earlywine to waive 704 KAR 20:060, Extension of regular certification.

Vote: 15 Yes
1 No (Dr. Rose)

Motion made by Dr. Rose, seconded by Ms. Gregory to approve the request of Mr. Bob Wagoner, Superintendent, Henry County Schools, on behalf of Mr. James Lowe to waive 704 KAR 20:120, Section 2 (2)(b), Six-hour requirement for renewal of emergency certification, and extending Mr. Lowe's certificate to December 31, 2001. If he has not already done so, the board strongly encourages Mr. Lowe to immediately enroll at the University of Louisville as outlined in Mr. Wagoner's October 8, 2001 letter.

Vote: Unanimous

Motion made by Dr. Rose, seconded by Ms. Beverly Tomlin to approve the request of Mr. Larry Warren, Superintendent, Barbourville Independent Schools, on behalf of Ms. Jorita Addington to waive 704 KAR 20:120, Section 2 (2)(b), Six hour requirement for renewal of emergency certification, and extending Ms. Addington's certificate to December 31, 2001.

Vote: Unanimous

Motion made by Dr. Wade, seconded by Dr. Barlow to approve the request of Ms. Sarah Craig to waive 704 KAR 20:120, Section 2 (2)(b), Six hour requirement for renewal of emergency certification.

Vote: 14 Yes
1 No (Dr. Rose)
1 Recuse (Mr. Green)

Motion made by Ms. Click, seconded by Ms. Robinson to approve the request of Ms. Annie Bolden to waive 704 KAR 20:120, Section 2 (2)(b), 2.5 GPA requirement for emergency certification.

Vote: 11 Yes
4 No (Dr. Rose, Ms. Poindexter, Mr. Binion, Ms. Tomlin)

Motion made by Dr. Rose, seconded by Mr. Green to deny the request of Ms. Margaret Gibson to waive 704 KAR 20:130, Eight hour requirement for renewal of guidance counselor certification.

Vote: Unanimous

Motion made by Dr. Rose, seconded by Ms. Gregory to approve the request of Ms. Michele Davis to waive 704 KAR 20:305, Required PRAXIS score.

Vote: Unanimous

Motion made by Dr. Rose, seconded by Mr. Binion to approve the request of Mr. Sam Gibson, Superintendent, Clinton County Schools, on behalf of Ms. Wendy Cerrato to waive 704 KAR 20:510, Requirement for probationary certification renewal.

Vote: Unanimous

Motion made by Dr. Rose, seconded by Mr. Green to approve the request of Ms. Bridget Stanfield to waive 704 KAR 20:710, Section 5, Requirement of teaching experience for principal certification.

Vote: Unanimous

Motion made by Dr. Rose, seconded by Dr. Wasicsko to approve the request of Ms. Peggy L. Henderson to waive 704 KAR 20:710, Section 5, Requirement of teaching experience for principal certification.

Vote: 8 Yes
7 No (Mr. Welch, Mr. Green, Mr. Binion, Ms. Click, Ms. Coffey, Dr. Barlow, Ms. Tomlin)

Exceptional Children Program Assignment Waiver

Motion made by Dr. Rose, seconded by Dr. Wasicsko to approve the teaching assignment waiver as recommended by the Division of Exceptional Children Services and the Division of Certification.

Vote: Unanimous

Local School Districts Applications for the Emergency Non-Certified School Personnel Program

Motion made by Dr. Rose, seconded by Ms. Tomlin to approve Anderson County, Casey County, Covington Independent, Eminence Independent, Garrard County, and Harrison County School Districts' applications for the Emergency Non-Certified School Personnel Program, 2001-02.

Vote: Unanimous

Applications for Alternative Route to Certification Based on Exceptional Work Experience

Motion made by Dr. Rose, seconded by Ms. Tomlin to deny the application for provisional teaching certification in business and marketing, grades 9-12, for Ms. Elizabeth Buell.

Vote: 14 Yes
1 Abstain (Dr. Wade)

Motion made by Dr. Rose, seconded by Dr. Wasicsko to approve the application for provisional teaching certification in business and marketing, grades 9-12, for Mr. Walter K. Cunliffe.

Vote: 14 Yes
1 Abstain (Dr. Wade)

Motion made by Dr. Rose, seconded by Mr. Binion to approve the application for provisional teaching certification in English as a Second Language, grades 9-12, and Spanish, grades 9-12, for Ms. Beth Jean Gniot.

Vote: Unanimous

Motion made by Dr. Wasicsko, seconded by Ms. Tomlin to approve the application for provisional teaching certification in mathematics, grades 9-12, for Mr. Christopher Mayeaux.

Vote: 10 Yes
5 No (Ms. Click, Dr. Rose, Ms. Poindexter, Mr. Green, Mr. Welch)

Motion made by Dr. Rose, seconded by Dr. Wasicsko to approve the application for provisional teaching certification in physics, grades 9-12, for Mr. Theodore Blevins.

Vote: Unanimous

Motion made by Dr. Rose, seconded by Dr. Wasicsko to deny the application for provisional teaching certification in Spanish, grades 9-12, for Ms. Edith Ballesterro.

Vote: 14 Yes
1 No (Mr. Binion)

Motion made by Dr. Rose, seconded by Mr. Green to approve the application for provisional teaching certification in Spanish, grades 9-12, for Mr. Ken Cummins.

Vote: Unanimous

Motion made by Dr. Rose, seconded by Dr. Wasicsko to deny the application for provisional teaching certification in technology education, grades 9-12, for Mr. Omer Cook.

Vote: Unanimous

Motion made by Dr. Rose, seconded by Dr. Wasicsko to deny the application for provisional teaching certification in chemistry, grades 9-12, for Ms. Retta Wilhite.

Vote: Unanimous

Motion made by Dr. Rose, seconded by Ms. Robinson to approve the application for provisional teaching certification in biology, grades 9-12, for Ms. Retta Wilhite.

Vote: 10 Yes
5 No (Dr. Rose, Ms. Poindexter, Ms. Tomlin, Mr. Stull, Dr. Wasicsko)

Motion made by Dr. Rose, seconded by Dr. Wasicsko to approve the application for an Adjunct Instructor certificate in Junior Reserve Officers Training Corps (JROTC), for Mr. Gilbert Boyd, Jr.

Vote: 10 Yes
5 No (Dr. Rose, Ms. Poindexter, Ms. Tomlin, Mr. Stull, Dr. Wasicsko)

Program and Technical Assistance Committee

Discussion Item

Kentucky State University Status Report

Dr. Paul Woods, representing Kentucky State University (KSU), reported on the institution's progress in addressing the unit's resources and the low pass rate on the PRAXIS exams as requested by the board at its March 2001 meeting. Based on the information provided by Dr. Woods, the board remains concerned about the university's budget allocation for teacher preparation and the education department's oversight of its budget.

On behalf of the Program and Technical Assistance Committee, motion made to direct the EPSB chair to write a letter to the KSU president outlining the board's concern regarding the university's budget allocation for teacher preparation and the education department's oversight of its budget. The board requests that KSU submit a complete, itemized account of the education department's budget allocations and expenditures for 2000-01 and 2001-02, as well as an explanation of the education department's role in the oversight of its own expenditures. These items should be presented to the board at its January 14, 2002 meeting.

Vote: Unanimous

Asbury College – Chemistry (Bachelor's Level)

On behalf of the Program and Technical Assistance Committee, motion made to approve the certification program in chemistry (bachelor's level) at Asbury College.

Vote: 14 Yes
1 Abstain (Dr. Wade)

Cumberland College – Computer Information Systems (Bachelor's Level)

On behalf of the Program and Technical Assistance Committee, motion made to approve the certification program in computer information systems (bachelor's level) at Cumberland College.

Vote: 14 Yes
1 Recuse (Dr. Early)
1 Abstain (Dr. Wade)

Georgetown College – Chemistry (Bachelor's Level)

On behalf of the Program and Technical Assistance Committee, motion made to approve the certification program in chemistry (bachelor's level) at Georgetown College.

Vote: 14 Yes
1 Abstain (Dr. Wade)

Georgetown College – Physics (Bachelor's Level)

On behalf of the Program and Technical Assistance Committee, motion made to approve the certification program in physics (bachelor's level) program at Georgetown College.

Vote: 14 Yes
1 Abstain (Dr. Wade)

Georgetown College – Instructional Computer Technology Endorsement

On behalf of the Program and Technical Assistance Committee, motion made to approve the endorsement program in instructional computer technology at Georgetown College.

Vote: 14 Yes
1 Abstain (Dr. Wade)

University of Louisville – Alternative Route to Certification Program Application

On behalf of the Program and Technical Assistance Committee, motion made to approve the Alternative Route to Certification program application (middle school and secondary levels), excluding earth and space science, physics, and chemistry, submitted by the University of Louisville.

Vote: 14 Yes
1 Abstain (Dr. Wade)

University of Kentucky – Chemistry

On behalf of the Program and Technical Assistance Committee, motion made to approve the certification program in chemistry (initial certification at the master's level) at the University of Kentucky.

Vote: 14 Yes
1 Abstain (Dr. Wade)

University of Kentucky – Earth Science

On behalf of the Program and Technical Assistance Committee, motion made to approve the certification program in earth science (initial certification at the master's level) at the University of Kentucky.

Vote: 14 Yes
1 Abstain (Dr. Wade)

University of Kentucky – Physics

On behalf of the Program and Technical Assistance Committee, motion made to approve the certification program in physics (initial certification at the master's level) at the University of Kentucky.

Vote: 14 Yes

1 Abstain (*Dr. Wade*)

**DISCIPLINARY MATTERS
EPSB MINUTES OF CASE REVIEW**

Motion made by Ms. Poindexter, seconded by Ms. Tomlin, to go into closed session for the purpose of discussing proposed or pending litigation in accordance with KRS 61.801(c)&(j).

Vote: Unanimous

Motion made by Ms. Gray, seconded by Mr. Green, to return to open session

Vote: Unanimous.

The following board members concurred with the actions as listed below with the noted exceptions:

Joe Early, Lydia Coffey, Doris Barlow, Eugene Binion, Karen Click, Joy Gray, Arthur Green, Kristin Gregory, Terry Poindexter, Penny Robinson, Jack Rose, Tom Stull, Beverly Tomlin, Charles Wade, Mark Wasicsko, and Joe Welch.

Attorneys present were Allison Weber and Cynthia Grohmann.

Initial Case Review

<u>Case Number</u>	<u>Decision</u>
01-0322	Admonish
01-0436	Admonish
01-0543	Hear
01-0758	Dismiss without prejudice (<i>Click dissented</i>)
01-0759	Admonish (<i>Click dissented</i>)
01-0762	Dismiss without prejudice (<i>Click dissented</i>)
01-0764	Admonish
01-0767	Admonish
01-0763	Admonish
01-0873	Dismiss
01-0874	Dismiss
01-0879	Dismiss
01-0875	Dismiss (<i>Click dissented</i>)
01-0876	Dismiss (<i>Click dissented</i>)
01-0877	Dismiss (<i>Click dissented</i>)
01-0878	Dismiss (<i>Click dissented</i>)
01-0881	Dismiss
01-0882	Hear
01-0885	Hear
01-0886	Hear
01-0890	Admonish
01-0892	Hear

01-0893	Admonish
01-0994	Admonish
01-0998	Hear
01-0999	Admonish
00-10208	Hear
01-09100	Dismiss
01-0889	Dismiss without prejudice (<i>Click dissented</i>)
01-0439	Hear
01-0883	Dismiss without prejudice (<i>Click dissented</i>)
01-0769	Dismiss without prejudice (<i>Click dissented</i>)
01-0765	Admonish
01-0884	Dismiss
01-0995	Hear
01-0996	Admonish
01-0997	Defer
01-0888	Hear
01-0891	Admonish
01-09101	Hear
98-0633	Hear

Character/Fitness Review

<u>Case Number</u>	<u>Decision</u>
1-126	Approve
01-125	Approve
1-126	Approve
1-127	Approve
1-128	Approve
1-129	Approve
1-130	Approve
1-131	Approve
1-132	Approve
1-133	Approve
1-134	Approve (<i>Click dissented</i>)
01-138	Approve
1-135	Approve
1-136	Approve
1-137	Approve
1-138	Deny (<i>Click dissented</i>)
1-139	Approve
1-140	Approve
1-141	Approve
01-148	Approve (<i>Click dissented</i>)
01-149	Approve
1-142	Approve
1-143	Approve
1-144	Deny (<i>Gray and Gregory dissented</i>)
1-145	Approve
1-146	Approve (<i>Click dissented</i>)
1-147	Approve

1-148	Approve
01-158	Approve
1-149	Approve
1-150	Deny
1-151	Approve
1-152	Approve
1-153	Deny

Agreed Orders

Case Number

Decision

00-11244 (Margaret Parsons)

Approve Agreed Order suspending respondent's teaching certificate for two years beginning 19 November 2001. Reinstatement of certificate is contingent upon proof of respondent's compliance with all alcohol treatment programs required by Kenton County District Court. Respondent is further admonished for making a false statement to obtain employment

Vote: Unanimous

00-10210 (Diana Vanhoose)

Approve Agreed Order dismissing the case without prejudice. However, should respondent wish to return to a position requiring a Kentucky teaching certificate, she shall submit written evidence to the Board that she does not pose a danger to the children or herself and is fit to return to the classroom.

Vote: Unanimous

01-110 (Craig Worley)

Approve Agreed Order accepting permanent voluntary surrender of respondent's teaching certificate. Further, he shall not reapply nor be issued a teaching certificate in the Commonwealth of Kentucky.

Vote: Unanimous

01-0430 (Mary F. Skipper)

Approve Agreed Order admonishing respondent for making a false statement to renew her teaching certificate and obtain employment in the Commonwealth of Kentucky.

00-0355 (Jeffrey Jones)

Approve Agreed Order admonishing respondent for his lack of judgment and insubordination. Respondent shall not coach any girls sport activity for four years. Further, he shall provide proof of successful completion of 12 hours of professional and safe boundaries training within six months.

Vote: Unanimous

00-0344 (Celia Corbit)

Approve Agreed Order revoking respondent's teaching certificate. She may not reapply for three years.

Vote: Unanimous

00-11249 (Terry Wethington)

Approve Agreed Order revoking respondent's teaching certificate. He may not reapply until 2 November 2005.

Vote: Unanimous (*Coffey recused*)

99-10277 (John Hicks)

Approve Agreed Order admonishing respondent for failing to follow policies and procedures relating to the Individuals with Disabilities Education Act and the Administrative Code for Appropriate Testing Practices for School and District Personnel.

Vote: Unanimous

01-0214 (Susan Marsh)

Approve Agreed Order suspending respondent's teaching certificate for one year from 15 February 2001.

Vote: Unanimous

01-0217 (Terri Hudson)

Approve Agreed Order revoking respondent's teaching certificate. She shall neither apply nor be issued a teaching certificate for five years from 1 May 2001. At the time of application, respondent must submit evidence of training and mental fitness.

Vote: Unanimous

00-0115 (Vernell Divine)

Approve Agreed Order revoking respondent's teaching and administrative certificates. She may not apply for certification for eight years from 30 June 2000.

Vote: Unanimous (*Wade recused*)

01-0438 (Matthew Key)

Approve Agreed Order suspending respondent's teaching certificate for five months beginning 1 January 2002. Reinstatement is expressly conditioned upon written evidence of successful completion of 12 hours of professional development in the area of sexual harassment.

Vote: Unanimous (*Gregory recused*)

00-0470 (Russell Gibson)

Approve Agreed Order suspending respondent's teaching certificate from 1 January 2002 through 15 January 2002. Further, respondent is admonished for failing to maintain proper teacher-student boundaries. He also is required to submit proof from a licensed mental health professional that he is fit to be in the classroom and that he has successfully completed 12 hours of professional development relating to boundary issues.

Vote: Unanimous (*Welch recused*)

01-0433 (Leslie Auxier)

Approve Agreed Order admonishing respondent for his lack of judgment in failing to maintain the proper boundaries between teacher and student, and for insubordination. Respondent will not coach any school teams or activities for two years. He shall submit proof of successful completion of 12 hours of professional development in the areas of ethics and/or sexual harassment by 31 May 2002.

Vote: Unanimous

Final Order

Case Number

(Norma McKenzie-Sleckowski)

Decision

Reject hearing officer's recommendation to dismiss respondent's appeal without prejudice. Order that respondent's application for certification via the alternative route based on 10 years' exceptional work experience was properly denied.

Vote: Unanimous

Action Item

Executive Director's Contract

Motion made by Ms. Coffey, seconded by Mr. Binion to approve the Executive Director's four-year contract.

Vote: Unanimous

Motion made by Dr. Rose, seconded by Mr. Binion, to adjourn meeting.

Vote: Unanimous

The meeting adjourned at 4:45 PM.

Next meeting:

**January 14-15, 2002
Best Western Motel
Frankfort, Kentucky**

Executive Work Group:

None scheduled